

Familiarization Programmes for Independent Directors

Regulation 25 (7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) mandates that every listed company shall familiarize the Independent Directors through various programmes including following:

- a. nature of the industry in which the listed company operates;
- b. business model of listed company;
- c. roles, rights, responsibilities of Independent Directors; and
- d. any other relevant information

Further, Regulation 46 (2) (i) of the Listing Regulations the listed company shall disseminate the details of familiarization programmes imparted to Independent Directors including the following details:

- i. number of programmes attended by Independent Directors (during the year and on cumulative basis till date)
- ii. number of hours spent by Independent Directors in such programme (during the year and on cumulative basis till date)
- iii. Other relevant details.

In view of the aforesaid requirements, the details of Familiarization Programs held during the FY 20-21:

Date of Board /ID Meeting held during FY 2020-21	No. of Programme/s	Areas which were addressed in the Familiarization Programme/s
29 th June, 2020	1	Review presentation on Related Party Transactions
	1	Review Presentation on Operations of the Company
	1	Review Presentation on Internal Financial Control
	1	Review Presentation on Enterprise Risk Management
12 th November, 2020	1	Review presentation on Related Party Transactions
09 th February, 2021	1	Review presentation on Related Party Transactions
	1	Company Overview ,Nature of Industry in which the Company operates and to review presentation on Business Model of the Company

The details of Independent Directors who attended the Familiarization Programs are as follows:

S. No.	Name of Independent Director	No. of the Programs attended		No. of hours spent in the Programs attended	
		FY 2020-21	Cumulative till 31st March, 2021	FY 2020-21	Cumulative till 31st March, 2021
1	Mr. Shanti Prashad Jain	7	12	1.75 hours	3.00 hours
2	Mr. Shailendra Swarup	7	9	1.75 hours	2.25 hours
3	Mr. Om Prakash Lohia	3	5	0.75hours	1.25 hours
4	Ms. Vanita Bhargava	7	12	1.75hours	3.00 hours
5	Mr. Chandra Prakash Jain	7	12	1.75 hours	3.00 hours