

JOB DESCRIPTION

Position Title	
Company	
Grade / Level	
Division / Department	
Location	

1. JOB PURPOSE

<ul style="list-style-type: none">.

2. ORGANISATIONAL CHART

3. PRINCIPAL ACCOUNTABILITIES

Major Accountabilities and Duties	Key Performance Indicators
<ul style="list-style-type: none">Responsible for all process improvement requirements.Responsible for developing and maintaining MIS related to in-house activity.Monthly reporting of Utilization and water distribution for the complex.Analyzing of Site and customer feedback and initiating corrective and preventive action followed by adequate development by change and improvement in designs if required.Responsible for Co-ordination with Govt. Agencies, GIDC, Water supply authority etc.	<ul style="list-style-type: none">Improvement of Efficiency.Nil Down time.100% compliance to good manufacturing practices & the law.Nil accidents.

4. SKILLS AND KNOWLEDGE

Educational Qualifications

<ul style="list-style-type: none">.

Functional/ Behavioral/ Leadership Skills

<ul style="list-style-type: none">Ability to prepare a failure analysis report/technical report.Ability to develop schemes either singly or through consultants from reliability/cost point of view.Ability to prepare equipment reports, failure analysis and track equipment uptime statusAbility to understand and be familiar with general maintenance work flow processes, procedures and systemsAbility to influence and strong accountability.Good time management and planning skills.

- Must be attentive to detail.
- Strong leadership traits and interpersonal skills with excellent ability to coordinate with different people at one time under difficult situations; adroit in bringing out the best in others while creating a healthy and friendly work environment, thus enhancing operational efficiency and optimizing resource utilization
- Should excel in resource and process utilization to meet the quality requirement.