

JOB DESCRIPTION

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| Position Title | Executive - IPR |
| Company | GFL |
| Grade / Level | V |
| Division / Department | IPR |
| Location | Vadodara |

1. JOB PURPOSE

The position will support the Product development and technology development team to ensure creation, maintenance and defense of a strong IP position, protection of know-how and risk management by understanding infringements and conducting appropriate searches.

2. ORGANISATIONAL CHART

This position shall report to DGM – IPR.

3. PRINCIPAL ACCOUNTABILITIES

| Accountabilities | Major Activities | Key Performance Indicators |
|------------------|---|----------------------------|
| Daily Activity | <ol style="list-style-type: none">1. Perform FTO searches for chemical and polymer entities and prepare conclusive reports2. Interact with Scientists teams time to time proactively3. Perform Patentability Searches4. Draft Claims on patentable merits5. Draft Patent Specification for India6. Prosecutions of Patents in INDIA and outsides (global)7. Drafting Patent Examination Responses | |

SKILLS AND KNOWLEDGE

Educational Qualifications

M.Sc. Chemistry (Organic or polymer or synthesis or Industrial)

Functional Skills

- Intellectually rigorous with the ability to keep oneself up to date with all latest developments in the IP domain
- Excellent drafting ability and communication skills
- Thorough understanding of Patent and Trademark in different countries
- Hands On experience and expertise in Searches and use of data mining tools
- Must have the ability to work with multiple stakeholders and meet expectations

Relevant and total years of Experience

- 1-4 Years or more -min. Experience focused in IPR
- M.Sc. Chemistry (Organic or polymer or synthesis or Industrial)
- Ph.D. Chemistry (Synthetic or Polymer or pharma or Chemical) (Optional-Advantage)
- Registered Patent Agent- (Optional-Advantage)
- LLB (optional)
- Trademark Agent: (Optional)