

1. PRINCIPAL ACCOUNTABILITIES

Accountabilities	Major Activities	Key Performance Indicators
Development of battery grade materials	<ul style="list-style-type: none"> ▪ Literature survey ▪ New product / process development. ▪ Synthesis, purification and scale-up ▪ Chemical, Thermal, Spectroscopic, characterization ▪ Data interpretation. Timely feedback and reporting of results. ▪ Planning and scheduling of reactions and work up. 	<ul style="list-style-type: none"> • High purity products (battery grade) • High performance battery materials
Knowledge of expected / established products	<ul style="list-style-type: none"> • Understanding of customer (or established) specifications and providing the materials for further applications. 	<ul style="list-style-type: none"> • Approved Samples
Documentation and periodical reviews	<ul style="list-style-type: none"> • Compliance to IMS and GLP standards by maintaining records. 	<ul style="list-style-type: none"> • Compliance to IMS / ISO 9001
Administrative capability	<ul style="list-style-type: none"> • Soft skills improvement • Knowledge sharing meetings • Keeping track of consumables and placing orders in time 	<ul style="list-style-type: none"> • Smooth functioning of dept
SAFETY & HOUSEKEEPING	<ul style="list-style-type: none"> • Follow proper safety, house-keeping and GLP practices at all times. • Risk assessment of all activities in the lab 	<ul style="list-style-type: none"> • Accident / Incident record • EHS/HIRA Matrix